

**Are you entitled to a schooling supplement?
The Growth Package gives you a financial boost.**

What is a schooling supplement?

Children in childhood education, primary and secondary education in Flanders or Brussels, recognised by the Flemish Community, can count on an annual schooling supplement within the Flemish Growth Package under certain circumstances. HBO5 nursing students are also eligible. You can find more information about said conditions in the info sheet.

The schooling supplement is automatically examined for children who live in Flanders. They do not have to fill in this form.

Who is the form for?

- Students older than 25 years who are following HBO5 nursing studies.
- Students older than 25 years in special education.
- Pupils following education at Eureka, Leerwijzer, Safe, Sint-Ignatius.
- Children who follow education recognised by the Flemish Community, but do not live in Flanders and do not receive the Growth Package.

What do you need to do?

- If you **already receive the Growth Package, you do not need to do anything**. The educational institute automatically forwards the registrations.
- If you **do not receive the Growth Package**, but your child goes to childhood education, primary or secondary education recognised by the Flemish Community or follows HBO5 nursing studies? Return the **completed and signed document** via vlaanderen@parentia.be. You prefer to send the form by post? Then send your application form to P.O. Box 80030 in 1070 Anderlecht.

Let us also know if:

- Your child no longer attends an educational institution recognised by Flanders;
- Your family situation changes;
- There are people older than 25 in your family who are following courses in higher education (including bachelor after bachelor or master after master programs);
- If you do not live in Flanders and one person in your family has a recognised disability;
- Your child is no longer in a board school.

If your child does not live in Flanders, you can use this form to apply for the schooling supplement at Parentia Vlaanderen. This supplement from the Growth Package (Flemish child benefit) also applies to the children who live in the Brussels-Capital Region or in Wallonia, but who attend an educational institution of the Flemish Community. Return the completed and signed document via vlaanderen@parentia.be.

You prefer to send the form by post? Then send your application form to P.O. Box 80030 in 1070 Anderlecht.

1. Details of the parent (or educator)

National registry number (see back of identity card):

If no national registry number:

First name:

Name:

Date of birth: .. / .. / ..

Postal code of your place of residence:

National registry number (see back of identity card) or date of birth:

Mobile phone:

E-mail:

Works outside of Belgium: No Yes, in (country)

Works as an international/European civil servant: No Yes, at (organisation)

Receives a foreign social benefit: No Yes, in..... (country)

2. Details of the other parent (or educator)

There is no other parent (or educator)

National registry number (see back of identity card):

If no national registry number:

First name:

Name:

Date of birth: .. / .. / ..

Works outside of Belgium: No Yes, in (country)

Works as an international/European civil servant: No Yes, at (organisation)

Receives a foreign social benefit: No Yes, in..... (country)

3. Details of the student(s)

First name child	Name child	Date of birth child

Name, address, mobile and e-mail of the educational institution of each child:

.....
.....

4. Payment on a bank account (the aforementioned bank account is being controlled at your bank)

I / We ask you to deposit the Growth Package on the following bank account: B E

This is a bank account in the name of:

5. **Signature of the parent (or educator) receiving the Growth Package (usually the youngest) or of both parents (or educators)**

I / We choose Parentia Vlaanderen vzw to pay the the Growth Package(child benefit).

Ik kies / Wij kiezen Parentia Vlaanderen vzw als uitbetaler Groeipakket (kinderbijslag).

Check this box if you choose Parentia Vlaanderen vzw as your payer. If you don't check it, we'll send you another form to make your choice later.

Signature :

Signature :

First name and name:

First name and name:

Date: . . / . . /

Date: . . / . . /

Parentia attaches great importance to **the protection of your personal data**. We process your data to pay your Groeipakket/Growth Package correctly, in accordance with the Groeipakket Decree. We can also pass them on to other payers and the agency 'Opgroeien' (Kind en Gezin). We save your data for the entire time that your child may be entitled to a Growth Package. You can find our full privacy policy at www.parentia.be. You always have the right to:

- view, correct or delete your data via Parentia and limit its processing;
- ask Parentia to transfer your data directly to another controller;
- submit a complaint to the Data Protection Authority.

Do you have questions or do you want to exercise your rights with regard to the processing of your personal data? Then contact us at the address below.

**INFOSHEET
SCHOOLING SUPPLEMENT**

What is the schooling supplement?

Children who attend childhood education, primary or secondary education in Flanders or Brussels, recognised, subsidised or financed by the Flemish Community, can, under certain conditions, count on an annual schooling supplement.

The schooling supplement replaces the formerly known scholarship which was paid by the Flemish Ministry of Education. The study grant for higher education is still granted by the department Scholarship of the Ministry of Education.

Who is entitled to the supplement?

In order to be eligible for the schooling supplement, certain conditions must be met: nationality, type of education and family income.

- Nationality

In principle, you must be Belgian or be admitted or authorized to reside in Belgium.

More information can be found at www.parentia.be (section: Growth Package)

- Type of education

Your child attends childhood education, primary or secondary education recognised by the Flemish Community. In addition, your child must be sufficiently present at school and enrolled until the last day of the school year. The conditions differ for each type of education.

The full explanation can be found at www.parentia.be (section: Growth Package).

The Ministry of Education provides us with this information.

- Income conditions

To determine whether you are entitled to a supplement and to calculate said amount, we go through a certain number of checks: we compile your family income, we determine the number of points of your family (family composition) and we look at your cadastral income.

Step 1 Determining family income

In order to get a schooling supplement, the different incomes of the income providers must not exceed the income limit. On the basis of these incomes, the entitlement to a school supplement is investigated and the amount of the allowance is determined.

What income and/or benefits are taken into account?

- Professional income for employees gross taxable income (taxable professional income increased by professional expenses, and/or benefits). In order to make the conversion from monthly income to annual income and to take your vacation pay and end-of-year bonus into account, we multiply your taxable monthly income by the factor 14/12;
- Professional income for self-employed persons: net taxable income multiplied by the factor 100/80;
- Benefits within your health insurance
- Unemployment benefits
- Pension benefits
- Living wage or equivalent
- Income replacement allowance
- All other taxable benefits
- 80% of the alimony you receive (alimony for former spouse(s), not child support)
- Three times the indexed cadastral income 'foreign use'
- One time the indexed cadastral income for own professional use

What income and/or benefits or not taken into account?

- All supplements from the Growth Package;
- Child support;
- Movable income;
- Wages and vacation pay in the context of a flexi job;
- Meal and eco vouchers;
- Allowances for third party help, help for the elderly, integration allowances for persons with a handicap, allowances from the Flemish health insurance;
- Expense allowances for host parents paid by Kind en Gezin;
- Lump sum compensations for the guardianship of unaccompanied foreign minors;
- Arrears related to a previous year;
- Severance payments for subsequent years and advanced vacation pay.

Whose earnings count?

We count the income of the family in which the child is domiciled on August 31 during of the school year in question:

- the 2 cohabiting parents or educators
- the parent or educator and the person with whom he or she forms a de facto family
- the married, single or independent pupil and the person with whom he forms a de facto family.

More info at www.parentia.be (section: Growth Package)

You form a de facto family if:

- you live together and are domiciled at the same address;
- there are no relatives or in-laws up to the 3rd degree (i.e. no parents, children, brothers, sisters, grandparents, uncles, aunts);
- you jointly arrange the household, either financially or in another supportive way.

If you live with more than one person and have questions about whose income is taken into account, it is best to contact your pay-out provider.

Step 2 Calculating the income limit based on your family's number of points

To determine how much you are allowed to earn in order to qualify for a supplement, we examine who is part of your family based on the domicile address. The number of people you are responsible for in your family are expressed in points. The higher the number of points, the higher the income threshold for a supplement. To determine the number of points, we look at your family situation on 31 August of the school year in question. You can find more information about the point system, the income limits and the amounts at www.parentia.be (section: Growth Package)

Step 3 The KI-test: test of cadastral income (KI)

The KI-test only applies if you have buildings and/or land in your possession that you do not occupy yourself (foreign use) or use for professional purposes.

We only apply the KI-test if your indexed KI 'foreign use' is higher than 1250 euros, except if you receive a living wage, or if at least 70% of your income comes from alimony and/or replacement income and/or income replacement allowances and/or survivor's pension.

If the cadastral income (KI) 'foreign use' is too high compared to your income, you are not eligible for a supplement.

More info at www.parentia.be (section: Growth Package)

Amounts of the schooling supplement

The type of education, family income and family composition determine the amount of the schooling supplement. Separate amounts apply to married, self-employed and single students. Boarders in full-time secondary education receive a higher amount.

You will find the amounts at www.parentia.be (section: Growth package)

Who do we pay the supplement to?

- If the child is entitled to the basic amount, we will pay the supplements to the person who receives the basic amount,
- If the child is not entitled to the basic amount, we pay the schooling supplement to the person with whom the child is domiciled.

Attention

We will adjust the amount of the schooling supplement:

- if your family situation changes no later than 31 August;
- if your child spends at least 149 days in a boarding school this school year;
- if we receive your final family income from the FDS Finance.

We will recover the full amount of the schooling supplement if:

- your child's attendance was insufficient for 2 consecutive school years;
- your child was no longer enrolled on the last day of school.

Always inform us when your family situation changes.

Be sure to let us know if:

- you are going to live alone;
- you are getting married or going to live with someone else;
- a child joins your family for whom you receive a Growth Package;
- a child who was entitled to a Growth Package leaves your family;
- a fiscally dependent person joins or leaves your family;
- there is a member of your family over the age of 25 in higher education (including bachelor after bachelor or master after master programs);
- one person in your family has a recognised disability. This is only necessary for families who live outside of Flanders.
- you or your partner receive an income replacement allowance, an allowance for help to the elderly, an integration allowance or a guaranteed income for the elderly (GRAPA);
- you or your partner receive a pension following sickness benefits;
- you are incapacitated for work or your partner is;
- you or your partner receives benefits for an accident at work;
- you receive a survivor's pension;
- there is a revision of the assessment notice that was used as the basis for the current year during which a supplement has been granted.